

CHAM REVISION FLOWCHART



Review and maintenance of CHAM content:

- Scheduled chapter revisions
- Evidence based content updates
- System updates

CHAM Revision Team will assign lead to update the chapter

Gather Statewide Input from stakeholders as needed
Includes Contact-us comments

Draft Content Written

Send new/revised content to 2 Training Center Medical Directors for review and approval

Changes Approved

NO

YES

CHAM Team inputs changes into QA environment

CHAM Live Updates

Notice Sent to Stakeholders

CHAM Revision Team
 Training Center Medical Director**
 CHA Instructor**
 Health Aide**
 Program Manager
 Instructional Designer
 Director CHAP
 Assistant Director CHAP

Statewide Input
 Subject Matter Experts
 Health Aides
 Referral Provider
 Health Aide Trainers
 CHA/P Advisory Committee
 Stakeholders

Stakeholders
 CHAP Directors - Academic Review Committee
 Clinical Directors
 Certification Board

**Monthly Audit completed by CHAP Administration*