

# DHA CONTINUING EDUCATION LOG

## CHAPCB APPROVED CE

DHA NAME: \_\_\_\_\_ Certification #: \_\_\_\_\_

Certification Period: \_\_\_\_\_ to \_\_\_\_\_

1. Submit this form as part of your renewal application.
2. **Only 4 hours of the required 24 hours can be related to emergency medicine** (this includes BLS).
3. Certificates of completion do not need to be submitted with this form, but should be kept in the DHA's personal records in case the CHAPCB decides to conduct an audit of the DHA.
4. If you have questions, please refer to Chapter 3. Continuing Education (*CHAPCB 3.10.050 and 3.10.200*), *Community Health Aide Program Certification Board – Standards and Procedures, as amended*. You may also contact the CHAPCB at 729-3624.

Required: Satisfactory completion of **24 hours** of continuing education approved by the CHAPCB on varied or updated topics. CE can be done online, in person, or any combination of these. **Total Hours:** \_\_\_\_\_

DATE OF COMPLETION <small>All dates must be in the 24 months prior to recertification date</small>	SPONSOR <small>See sections (b.), (c.), (d.) and (e.) on the back page for approved sponsors</small>	TOPIC <small>See section (a.) on the back page for approved topics</small>	HOURS <small>Must be at least 1 hour per course</small>
<i>MM/DD/YY</i>	<i>Examples: ADA CERP, AGD PACE, ADS, ADHS, IHS, AHA</i>		


**Approved Continuing Education Programs for DHA (Sec. 3.10.200)**

**(a.) All continuing education courses must:**

1. Cover one or more of the course of study subjects or competencies listed in sections 2.30.100 [PDHA I training & education requirements] through 2.30.610 [DHAT supervision & competencies];
2. Directly relate to the clinical practice of a dental health aide; and
3. Be no less than 1 hour in length

**(b.) Sponsorship.** A continuing education program that meets the above requirements in section “a” and is sponsored by any of the following organizations is considered approved by the board:

1. A certified CHA/P Training Center
2. The American Dental Association (ADA CERP)
3. The Academy of General Dentistry (AGD PACE)
4. The Alaska Dental Society (ADS)
5. The Alaska Dental Hygiene Society (ADHS)
6. An accredited postsecondary educational institution
7. The Indian Health Service (IHS) or other agencies of the Federal government; or
8. An emergency care course approved by the State of Alaska, Indian Health Service, American Heart Association (AHA), or American Red Cross
  - a. Using Basic Life Support (BLS) for CE: A BLS card with the beginning of the certification dated in the correct timeframe and that was given by an approved sponsor can be used similarly to a certificate of completion. A DHA can count this on their log as 4 hours of required CE.

**(c.) Tribal Continuing Education Programs.** A tribal health organization can create its own CE and submit it to the CHAPCB to get it approved. If approved, it counts towards the required 24 hours.

**(d.) Self Study.** A self-study CE program sponsored by one of the organizations listed above in sections “b” or “c” that meets the requirements listed above in section “a” is considered approved by the board.

**(e.) Other.** If the CE is not sponsored by one of the above organizations, the applicant can ask the CHAPCB to approve the CE. They must submit evidence to the board that the CE meets the requirements listed above in section “a.” This evidence can be submitted with the certification application or prior to the certification application. The course will not count towards the required 24 hours of CE unless it is approved by the CHAPCB.