**Certification #:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Reporting Period:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BHA/P Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Employer & City:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Only record continuing education activities for 2 years prior to this certification application date.
2. At least 20 hours must be completed via face-to-face instruction, which includes participation in live training that is delivered using tele-video technology.
3. Document one continuing education activity per line.
4. If you have questions, please refer to *CHAPCB Sec. 3.10.070. BHA/P Continuing Education Requirements.*

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| --- | --- | --- | --- | --- |
| **TRAINING TITLE**  List trainings according to the specific requirement categories. | **SPONSOR**  Training must be provided by an approved sponsor. See *CHAPCB 3.10.300(b) Sponsorship.* | **Face-to-Face or**  **Online** | **Date**  **Completed**  MM/DD/YYYY | Hours Received |
| **Ethics and Consent** (4 hours required) | | | | |
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| **Confidentiality and Privacy** (4 hours required) | | | | |
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| **Cross Cultural Communication and Understanding and Working with Diverse Populations** (4 hours required) | | | | |
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| **Remaining hours must be related to BHA Knowledge and Skills** | | | | |
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| **TOTAL HOURS (40 hours required)** | | |  | |

**CHAPCB Standards and Procedures**

**Sec. 3.10.300. Approved Continuing Education Programs for BHA/P.**

(a) **Competencies.** To be approved by the Board, a continuing education program must

(1) contribute to the knowledge or skills described in section 2.40.500 [BHA/P knowledge, skills, and scope of practice] or expand on content or subject matter described in chapter 8 [BHA curricula];

(2) directly relate to the clinical practice of a behavioral health aide or practitioner, which shall include courses related to the effects of tobacco use and tobacco use assessment and treatment; and

(3) be no less than 1 hour in length.

(b) **Sponsorship.** A continuing education program that meets the requirements of section 3.10.300(a) [approved continuing education programs for BHA/P; competencies] and is offered or sponsored by any of the following organizations is considered approved by the Board:

(1) a certified BHA/P Training Center;

(2) Alaska Commission for Behavioral Health Certification (ACBHC);

(3) the Indian Health Service;

(4) Alaska Board of Social Work Examiners;

(5) Alaska Training Cooperative;

(6) Accreditation Council for Continuing Medical Education (ACCME);

(7) an accredited postsecondary educational institution;

(8) American Counseling Association (ACA);

(9) American Nurses Credentialing Center (ANCC)

(10) American Psychiatric Nurses Association (APNA);

(11) American Society of Addiction Medicine (ASAM);

(12) American Psychological Association (APA);

(13) Commission on Rehabilitation Counselor Certification (CRCC);

(14) International Certification & Reciprocity Consortium (IC&RC);

(15) Livingworks.net (Safetalk);

(16) National Association of Alcohol and Drug Abuse Counselors (NAADAC);

(17) National Association of Social Workers (NASW) or any state chapter of NASW;

(18) National Board of Certified Counselors (NBCC);

(19) National Association of Direct Service Providers (NADSP);

(20) QPR Institute